



Fierté Multi Academy Trust

Edge Hill Academy

Sycamore Road, Stapenhill, Burton-on-Trent, Staffordshire, DE15 9NX
01283 247440. Email: office@edgehill.fierte.org

Headteacher: Mr Simon Russell



Dear Families,

6th September 2023

To ensure you are all aware of school timings and expectations for entrance and exit, especially new year 3 parents, please find the information below to support you.

	School gates open	Start of Day – children enter class	Gate closes	Child late – enter via office	Child will now receive an unauthorised mark after this time.	Lunchtime	End of Day
Edge Hill	8:40pm	8:50am	9:00am	9:00am–9:10am	9.10am	12:10pm - 1.10pm	3:25pm – Y3 3:30pm – Y4,5,6

Entrance to school:

1. All gates are closed and/or the barrier down from 8:30am.
2. Bottom pedestrian gate will be opened at 8:40am. The main gate will stay shut or the barrier will be down in case vehicles drive on site during this period.
3. Children enter from the pedestrian gate and up the pedestrian pathway – parents are welcome to drop at the playground gate but please use the right channel up the pathway.
4. Children enter the playground from 8:40am.
5. The bell will go at 8:50am and children will enter school to prepare for the day.
6. The gate will then close at 9:00am.
7. If children arrive after 9:00am, they will need to enter via the office, giving a reason why they are late.

End of the school day:

1. All gates closed into school.
2. Pedestrian gate opened at 3:20pm and parents move up pedestrian pathway.
3. Playground gate will also open and parents access playground to pick up children.
4. Year 3 to be collected at 3:25pm from the playground.
5. Year 4, 5 and 6 to be collected from the playground unless permission has been given for children to walk home alone (**letter sent home yesterday linked to this – please bring back asap**).
6. All parents and children to exit via the pedestrian pathway.

If you have any questions, please do not hesitate to ask.

Kind regards,

Simon Russell (Headteacher)



Believe and Achieve, Shine Everyday

